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12 FEB 1976

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Revised FY 1977 Personnel Ceiling

REFERENCE : DD/A Memo to Office Directors dated  
3 December 1975, subject: Revised  
FY 1976 & FY 1977 Personnel Ceiling

1. We have been advised that the Office of Security personnel ceiling will be reduced from [redacted] positions in FY 1977. This memorandum requests your reconsideration of that decision.

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2. Recent new requirements have placed heavy demands upon the manpower resources available to the Office of Security:

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b. In order to respond to requirements of the Freedom of Information and Privacy Acts, the

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Office of Security has, during the past year, diverted as many as 25 full-time employees to this activity. That number has now been decreased to 18 employees and we are optimistic that with some further decreases in Freedom of Information Act and Privacy Act requests, the permanent staff of our Information Review Group can be further decreased to 14 employees. At present, however, only 11 positions have been made available for this activity.

c. In furtherance of Directorate policy encouraging inter-office rotational assignments, the Office of Security has accepted for rotational assignment to this Office four non-Security careerists; one each from the MG, ML, MZ and R Career Services. While we agree that this is a very worthwhile activity, it does result in blocking four positions which might otherwise be occupied by experienced Security Careerists.

3. Being already faced with the need to divert 11 officers to the Overseas Security Support Branch, three to seven officers to the Information Review Group, and having offered four positions for inter-office rotational assignments, the prospective loss of three positions in FY 1977 will severely limit the Office's ability to successfully carry out essential programs. In order that we may continue to function effectively without curtailing the tours of those now serving with us on inter-office rotational assignments, it is requested that you restore the Office of Security's personnel ceiling to [ ] positions in FY 1977. 25X9

[ ]

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Robert W. Gambino  
Director of Security

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APPROVED: \_\_\_\_\_ Date \_\_\_\_\_

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## ROUTING AND RECORD SHEET

DD/A Registry

File Oct 21 - 7

SUBJECT: (Optional)

FROM: *✓ Robert W. Gambino  
Director of Security  
4E-60*

EXTENSION

NO.

DATE

12 FEB 1976

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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. DD/A 7D-18				<i>hate Briefed</i>
2.				<i>DDA, EO,</i>
3.				<i>A DDA on</i>
4.				<i>This 2/19 -</i>
5. D/Security 4E-60				<i>DD/A asked it</i>
6.				<i>be "filed"? Informed</i>
7.				<i>acting DD/OS</i>
8.				<i>on 2/24/76.</i>
9.				
10.				
11.				
12.				
13.				
14.				
15.				

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